

**LETTER DETAILS**

NO : CBSE/2132958/AS-00026-2425/2024-25/

The Manager,**H N MEMO GIRLS INTER COLLEGE SHIVAJI NGR JHANSI****H N MEMORIAL GIRLS INTER COLLEGE,SHIVAJI NAGAR,****UTTAR PRADESH,JHANSI, 284001****(M: -)****SUBJECT: INTRODUCTION OF ADDITIONAL SUBJECTS (SCIENCE) -REG.**

Sir/Madam,

This is with reference to school application No.-AS-00026-2425 dt. on the subject cited above.

In this connection, I am directed to convey approval of the Board for Introduction of additional subject(s). The school is required to follow syllabus and courses as per scheme of studies prescribed for All India Senior Secondary Examination of the Board and changes made therein:

S. No.	Subject Name	Subject Code
1	Physics	042
2	Chemistry	043
3	Biology	044

SI. No.	GENERAL CONDITIONS
1.	The total number of section of the school shall be restricted to 21 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 8 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.

SI. No.	CONDITIONS FOR COMPLIANCE
1	The total number of sections of Bal Vatika shall be restricted to 06 (two sections each in Bal Vatika I, II & III respectively). The total number of sections of the school from class I to XII shall be restricted to 21 of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 in each section from I to XII and 32 in bal-vatika (I, II & III). Further,

	increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
2	The school is required to appoint Qualified staff for the science subjects as well as upgrade the library with adequate number of books (science subjects) and submit the compliance within 03 months.
3	The biology lab is under stocked and it has side slabs adjacent to the wall which is not appropriate for conducting practical. Further, there are few tables have been placed in the lab as workstation, which is not appropriate. Thus, the school is required to set-up the biology labs with proper workstation / demonstrations tables with other facility in light of Board's SoP within 03 months and submit the compliance.
4	The chemistry lab does not have sufficient equipment / apparatus / salt and exhaust fan and the Physics lab is under stocked and set-up on the make-shift tables. It does not have proper permanent workstation / demonstrations tables. Further, there are few washbasin are seen in the side slabs, which are not required and side slabs are not suitable for conducting practical. Thus, the school is required to set-up the same in light of Board's SoP within 03 months and submit the compliance.
5	The composite science lab is set-up on the make-shift tables in a classroom. It does not have sufficient equipment / apparatus, permanent fixtures, washbasin (with water tap) as well as gas connection in the workstation, sufficient storage facility and safety features such as fire extinguisher and exhaust fan. Thus, the school is required to set-up as per Board's SoP within 03 months and submit the compliance.
6	The computer lab is undersized and it has only 28 systems (03 computers + 25 laptop), which are less than minimum required i.e. 40 computers. Thus, the school is required to shift the computer lab in bigger room with minimum size of 54 sqm and procure more computers within 03 months and submit the invoice within videography in the compliance.
7	The school has constructed a ramp to access the upper floors, but it is very steep and does not seem to be navigable by a wheelchair-bound student/staff. The school seems to have overlaid it over a stair case . thus, the school is required to dismantle the same and construct ramp/ lift to access upper floors with proper incline and safety features as per the provisions laid down in RPWD Act and Board's guidelines within 03 months and submit the compliance
8	The school has CwsN toilets but only on ground level, which are converted by regular cubicles into CWSN toilets. They are very narrow and there is no room for a wheelchair/walker to navigate. Thus, the school is required to construct the CwsN toilets on each floor with sufficient space for easy movement of the wheelchair as well as handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board's guidelines within 03 months and submit the compliance.
9	The school is required to create the separate reading space in the library within 03 months and submit the compliance.
10	The mathematics lab is under stocked and temporarily arranged without any storage and seating facility. There are few tables that have been placed adjacent to the wall,

	which is not appropriate for conducting practical. Thus, the school is required to upgrade the same as per Board's SoP within 03 months and submit the compliance.
11	The school shall conduct training of its teachers with CoE Prayagraj and submit the compliance within 03 months.

The above is subject to fulfillment of the following conditions or as may be laid down by the Board from time to time:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students and renew all safety certificate as and when due.
3. The approval is subject to final outcome of any pending legal case/ litigation and any other issues arising out of it and Board shall not be responsible for any dispute/legal issue arising out .
4. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

“The school shall possess valid Fire Safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

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